

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY
BOONVILLE, NY 13309**

REGULAR BOARD MEETING MINUTES – October 13, 2020

MEMBERS PRESENT	OTHERS PRESENT
Michael Kramer – President Almanda Sturtevant – Vice-President Bruce Brach Mark Emery Richard Gallo Joan Ingersoll Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Heidi Smith, HS Principal; Dan Roberts, Asst. HS Principal/Interim AD; Jill Rowlands-Will, MS Principal; Jill Schafer, BE Principal/Director of Technology; Linda Weber, WL Principal/Curriculum, Assess, Instruction & Data; Brian Maneen, Trans. Supervisor; Cameron Teachout, Director of Facilities III Marie Yager, Richard Chrisman, ATA
<u>MEMBERS EXCUSED:</u>	

At 7:20 p.m. Mr. Kramer called the meeting to order and recited the pledge of allegiance.

PRESIDENT’S MOMENT:

Mr. Kramer stated he believes the Board knows what is going on behind the scenes with administration, teachers and students. He has had faculty talk to him and the Board is aware of the challenges everyone is facing. He hopes the faculty realizes tweaks still need to take place and are ongoing. The Board is sympathetic to the cause. He does hear good things on the street. The overall health of the district is showing.

PUBLIC FORUM:

We do encourage the public to ask questions, but not to expect an open dialogue and discussion with the Board.

Marie Yager – stated parents have said to her they wish their kids could be back in the classroom. Not all kids can understand the internet. She is very proud of the Board and wishes more parents came to Board meetings. She cares very much about education. Kids are frustrated, they don’t understand why they can’t come to school. She gives the teachers a lot of credit.

ADMINISTRATORS’ REPORTS:

Mrs. Smith – HS Principal:

- HS Virtual Open House October 15th at 6:30 p.m. through Parent Square.
- They continue to work on routines.
- There are 74 students who are remote. Teachers are working very hard.
- The Village of Boonville has asked to use our school logo on a sign they are putting up on a new bike trail.

Ms. Rowlands-Will – MS Principal:

- MS has 47 fully remote students.
- Priority is social/emotional wellbeing of students. MS Guidance Counselor, Mrs. Medvit, met with students in their science classes. She handed out a survey and is meeting with students who are struggling.
- On October 27th there will be a technology night for MS parents with Mrs. Krutz. Limited to 20 parents.

Mrs. Foye – Director of Special Ed:

- To summarize CSE and 504, have had 61 meetings, twenty-seven 504 reviews, transfer intake, 6 students transferred to Adirondack from other districts this summer. Nine of 27 evaluation meetings.
- Policy Committee meeting will be held on Monday, October 26th. Welcome to Mrs. Rowlands-Will and Mrs. Pominville who will be joining the committee.

Ms. Weber – WL Elementary Principal/Curriculum, Instruction, Assessment & Data:

- STAR testing has begun and will go through the end of October, K-8 Math/Reading. Data will show where kids are for reading levels.
- She and Mrs. Schafer have combined CAT and Technology meetings to discuss ideas for professional development for teachers, got a lot of information from combining the meetings.
- In curriculum – grade level meetings for elementary are coming up and this will be an opportunity to reflect with teachers, give updates.
- AIS teachers have been pulled in as hybrid support to help with hybrid model.
- West Leyden will has completed their lockdown and fire drills.
- October 15th there will be a virtual open house on Parent Square for West Leyden.
- There are currently 12 remote students.
- West Leyden teachers/staff have been outstanding. Could not ask for a better building to be principal.

Mrs. Schafer – BE Principal/Director of Technology:

- Boonville Elementary Virtual Open House will be on October 15th on Parent Square.
- Mrs. Orr has been supporting social/emotional wellbeing of students, parents and grandparents along with Mrs. Stoquert.
- Boonville has 62 full remote students and 337 hybrid students. Meeting will teachers to hear their concerns and checking in with them. They are doing a phenomenal job, working diligently.
- Spirit week and Halloween will definitely look differently this year.
- Grab and go meals are averaging 110 meals a day.

- Will be providing elementary tech support for parents.
- In Technology, Mrs. Leichty has found funding through the Pratt Northam Foundation for 50 more hotspots.

Mr. Roberts – Asst. HS Principal/Interim AD:

- In safety, MS/HS completed lockdowns/fire drills.
- Kudos to Mr. Palczak and Mr. Fauvelle for starting dialogue with coaches for winter sports.
- Oneida Co. Emergency Services are donating hand sanitizer to school districts, Adirondack will be receiving some.

Mr. Maneen – Transportation Supervisor:

- Registrations for the three new buses are here, will be getting them on the road.
- Tracking attendance is quite a challenge. There is a company that has an attendance program for buses which we will be writing a grant for.

Mr. Teachout – Director of Facilities III:

- There have been staffing moves within the District.
- Fuel tank at West Leyden pulled out of the ground. New above tank up and running.
- High school main office project on task to be completed.
- Pool project underway.
- Middle School locker rooms renovation also underway.
- Took everything out of weight room and painted it, recovered benches that needed it.
- Took construction students through the project so they could see firsthand how it is done.
- Fire inspections are wrapping up.
- Upgrade to LED lights outside by the Municipal Commission.
- Boilers at HS have been replaced, up and running. Can't even tell they are running, so quiet.

Mr. Teachout asked the Board about a tour of the HS/MS. The Board agreed to October 14th at 6:00 p.m.

CONSENT AGENDA:

Mrs. Sturtevant moved and Mr. Mr. Emery seconded, carried 7-0; the Board approved the following by a consensus motion:

Minutes:

- September 8, 2020 – Regular Meeting
- September 16, 2020 - Special Meeting

Non-Teaching Substitutes:

- >> Diane Ross – Sub-Teacher Aide
- >> Scott LaQuay – Sub-Bus Driver

REGULAR AGENDA:

Mr. Brach moved and Mr. Muha seconded, carried 7-0; the Board approved the following:

2019-2020 Audit:

RESOLVED, that the School District audits for 2019-2020 including general purpose financial statements and Extra-Curricular Activity funds as presented by Mr. Hills of the Accounting Firm Stackel and Navarra of Watertown, New York, be adopted.

Poll Vote: Mr. Brach, Mr. Emery, Mr. Kramer, Mrs. Ingersoll, Mr. Gallo, Mrs. Sturtevant, Mr. Muha
Yes: 7 No: 0 Absent: 0

Retirements:

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Gallo moved and Mr. Brach seconded, carried 7-0; the Board of Education accepted the resignations for the purpose of retirement of:

- >> Mr. William Horning, Special Education Teacher, effective July 1, 2021
- >> Mr. Keith Mooney, Groundworker/Cleaner, effective December 30, 2020

Mr. Niznik wished them both a happy and healthy retirement. He worked in the same building as both of them.

Resignations:

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Emery moved and Mrs. Ingersoll seconded, carried 7-0; the Board of Education accepted the following resignations:

- >> Mrs. Alicia Morales, Office Specialist I, effective October 16, 2020
- >> Mrs. Jenny Tyre, Teacher Aide, effective September 21, 2020
- >> Ms. Megan DeBernardis, Science Teacher, effective September 9, 2020

Long-Term Substitute Start Date:

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Gallo moved and Mr. Brach seconded, carried 7-0; the Board of Education approved the start date for the Long Term Substitute for Science, Mrs. Karen Napolitano, previously approved at the September 16th Special meeting be set for October 23, 2020.

Extracurricular Appointments:

Resolved that, upon the recommendation of the Superintendent of Schools, Mrs. Ingersoll moved and Mr. Gallo seconded; carried 7-0 the Board of Education untabled and approved conditionally the extracurricular appointments for the 2020-2021 school year with the exception of the HS Musical advisors which will be brought back for the November 10, 2020 meeting:

West Leyden Elem Yearbook Advisor	Brenda Dowling
Boonville Elem Yearbook Advisor	Daryl Persons
Middle School Yearbook Advisor	Colleen Grow
High School Yearbook Advisors	Stacy Barlow & Crystal Leichty
National Junior Honor Society Advisors	Kim Allen & Richard Cotton
Middle School Student Council Advisor	Meg Brown
Foreign Language (International Club) Advisor	Sarah Nieman
Advisors Class of 2021	Jennifer Jedrich & Venice Martin
Advisors Class of 2022	Michelle Zeigler & Kathy Grenier
Advisors Class of 2023	Jennifer Jedrich & Venice Martin
Advisors Class of 2024	Michelle Zeigler & Kathy Grenier & William Engelbrecht
Math Honor Society Advisor	Jamie Day
High School Student Council Advisors	Katrina Fiorenza & Joan Sturtevant
National Honor Society Advisor	Venice Martin
Skills USA Advisor	Katrina Fiorenza
FFA Advisor	Heather Sweeney
Youth Advisory Council Advisor	Crystal Leichty
Adirondack Athletic Association Advisors	Karen Philbrick & Blanche Coscomb
Model UN Advisor	William Engelbrecht
Bookstore Advisor	Katrina Fiorenza
Quiz Bowl Advisor	Nick Palczak

Tabled:

HS Musical Director	Heather Nunneker
HS Musical Production Manager	Katrina Fiorenza
HS Musical Orchestra Director (Pit Band)	Ryan O'Neil
HS Musical Scenic Art Director	Robert Lisowski

District Safety Plan:

Resolved that, upon the recommendation of the Superintendent of Schools, Mr. Brach moved and Mr. Emery seconded, carried 7-0; the Board of Education approved the District Safety Plan with additions/corrections that were presented at the August 11th Public Hearing.

Special Education:

Resolved that, upon the recommendation of the Committee on Special Education, Mr. Gallo moved and Mr. Brach seconded, carried 7-0; the Board of Education granted approval for placement of students.

CSE Parent Member:

Resolved that, upon the recommendation of the Committee on Special Education, Mr. Muha moved and Mr. Brach seconded, carried 7-0; the Board of Education approved Mrs. Victoria Maher serve as a parent member for the 2020-21 school year replacing parent member Kathy Menard.

Records Retention Schedule:

Resolved that, upon the recommendation of the Superintendent, Mr. Gallo moved and Mr. Emery seconded, carried 7-0; the Board of Education adopted the following resolution regarding retention of local government records:

RESOLVED, By Board of Education of the Adirondack Central School District that the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Mr. Brach moved and Mr. Muha seconded, carried 7-0; the Board of Education approved the following:

Surplus Equipment/Books:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education declared textbooks and/or equipment from the District as surplus and be disposed of in the most expedient manner.

Budget Transfers:

Resolved that, upon the recommendation of the Superintendent, the Board approved the Budget Transfers for September 2020.

INFORMATION & DISCUSSION:

➤ **Warrants:**

- TE Fund Warrant #2
- TA Warrant #3
- Capital Fund Warrant #2
- Special Aid Fund Warrant #3
- Lunch Fund Warrant #3
- General Fund Warrant #3

➤ **Receipts:**

- General Fund Receipts #3
- TE Fund Cast Receipts #3
- TA Receipts #3
- Capital Fund Receipts #3
- Special Aid Fund Receipts #1
- Lunch Fund Receipts #3

➤ **Budgets & Revenue:**

- Capital Fund Budget
- Special Aid Budget
- Lunch Fund Budget
- General Fund Budget
- Special Aid Revenue
- Lunch Fund Revenue
- General Fund Revenue

➤ Treasurer's Reports – June, July & August 2020

➤ Long Term Disability

➤ Dental Insurance Change

➤ Jeff-Lewis BOCES Virtual Workshop Wednesday, October 28 @ 5:00 p.m. – Topic to be determined.

HANDOUTS:

➤ ACS Enrollment as of October 1, 2020

➤ District Calendar – October 2020

➤ Claims Auditor Report for July, August & September 2020

Mr. Niznik spoke to the Board about scheduling Superintendent Conference Days for faculty to work on and develop in-person and remote learning instruction, work with colleagues on instruction and use resources to support instruction. When he is in his team meetings with fellow superintendents he hears of the stress and anxiety in all forms of transmission of learning.

Mr. Brach stated he is hearing this way of learning is not sustainable. He was led to believe kindergarten could be brought back. It is the 25th day of school with no incidents. It was discussed back in August having K-1 back, when are we going to be back to normal?

Mr. Kramer stated it was going to be an assessment of bringing back K-1.

Mrs. Sturtevant asked when is there going to be a deadline for parents to pick hybrid or fully remote? Switching back and forth makes it much more difficult.

Mr. Brach stated if you go to 4-days you are going backwards. Teachers are at a breaking point. Primary grades cannot recover from this.

Mr. Gallo stated it depends how you look at it. If we made a change what would we base it on?

Mr. Emery moved and Mr. Gallo seconded, carried 7-0; the Board approved two half-day Superintendent Conference Days in October and two half-days in November.

At 9:16 p.m. Mr. Brach moved and Mr. Emery seconded, carried 7-0; to go into Executive Session to discuss the employment history of particular personnel.

Board members returned from executive session at 10:34 p.m. Mrs. Sturtevant moved and Mr. Muha seconded; carried 7-0; to go into regular session.

At 10:35 p.m. Mr. Emery moved and Mrs. Ingersoll seconded, carried 7-0; to adjourn to the Regular Meeting to be held on Tuesday, November 10, 2020 at 7:00 p.m. at Boonville Elementary.

Michelle Freeman, District Clerk